

**SOUTH MIDDLETON SCHOOL DISTRICT
4 Forge Road, Boiling Springs, PA 17007**

**SCHOOL BOARD MEETING MINUTES
February 16, 2016**

The South Middleton Board of School Directors met on February 16, 2016, in the Boiling Springs High School Cafeteria for a Regular School Board Meeting. The President, Mr. Michael Berk, called the meeting to order at 7:03 p.m.

ROLL CALL

The Secretary called the roll with all members present except as designated:

School Directors

Mr. Steven Bear

Mr. Michael Berk

Mrs. Stacey Knavel

Mrs. Elizabeth Meikrantz

Mr. Thomas Merlie

Mr. Christopher Morgan

Mr. Randy Varner

Mr. Robert Winters

Mr. Scott Witwer – **Absent**

Administrative Staff

Dr. Alan Moyer, Superintendent

David Bitner, Asst. Prin. – YBMS – **Absent**

Connie Connolly, Dir. Spec. Ed.

Patrick Dieter, Athletic Dir.

Joel Hain, Prin. – BSHS – **Absent**

Trisha Reed, Principal – IFEC

Nicole Weber, Asst. Bus. Mgr. – **Absent**

Sharonn Williams, Dir of Tech Inst.

Dr. Joseph Mancuso, Asst. Super.

David Boley, Principal – Rice

Mark Correll, Asst. Prin. – BSHS

Andrew Glantz, Dir. Buildings/Grounds

Chris Monasmith, Network Admin.

Kim Spisak, Asst. Prin. – Rice

Dr. Jesse White, Prin. – YBMS

Student Representatives

Max D. Leo

William T. Webber

Visitors

See attachment to the minutes.

Board Secretary

Matthew Ulmer

Solicitor

Gareth Pahowka – **Absent**

INTRODUCTIONS AND RECOGNITION

Dr. Moyer introduced Luke Fetterolf, advisor of the High School TSA Club. Mr. Fetterolf, along with Mr. Jarrett and Mr. Gutacker acknowledged the High School and Middle School TSA student for their achievements at the Region 3 TSA competition. Many students will now be moving on and competition at the State level. Dr. Moyer also acknowledged the High School TSA Club for receiving the 2015-2016 Region 3 Inspiration Award.

CITIZENS PARTICIPATION – None

ACCEPTANCE OF MINUTES

Mr. Merlie made a motion, seconded by Mr. Bear, that the Board approves the minutes from the following meeting: February 1, 2016 – Planning/Regular Board Meeting. **The motion passed unanimously.**

FINANCIAL REPORT

Mr. Winters made a motion, seconded by Mr. Bear, that the Board approves item 7.a and 7.e of the Financial Report. **The motion passed – Mr. Varner abstained.**

- 7.1 That the Board approves payment of General Fund bills represented by checks #53428 to #53452 in the amount of \$418,129.77; direct deposit represented by PYRL0129 in the amount of \$694,523.13; and procurement purchases in the amount of \$31,131.31 represented in attached summary.
- 7.2 That the Board approves payment of Cafeteria Fund bills represented by check #6878 in the amount of \$75,224.28; and procurement purchases in the amount of \$727.02 represented in the attached summary.
- 7.3 That the Board approves payment of Construction Fund bills represented by checks #1158 to #1161 in the amount of \$322,213.04; and a procurement purchase in the amount of \$839.70 represented in the attached summary.
- 7.4 That the Board approves payment of Activity Fund bills represented by checks #15222 to #15228 in the amount of \$6,721.42; and procurement purchases in the amount of \$321.39 represented in the attached summary.
- 7.5 That the Board approves payment of Capital Reserve Fund procurement purchase in the amount of \$2,993.00.
- 7.6 That the Board approves payment of Athletic Fund procurement purchases in the amount of \$4,615.64.
- 7.7 That the Board approves the Treasurer's Report for January 2016.

REPORTS OF THE SUPERINTENDENT, ASSISTANT SUPERINTENDENT, BUSINESS MANAGER, ADMINISTRATORS, STUDENT REPRESENTATIVES

Dr. Moyer informed the Board that the preschool program at Rice Elementary is ready to go and there will be a presentation to the Board at the March 7th meeting. Also, the Girls Basketball is hosting Conrad Weiser in the first round of District playoffs.

Mr. Leo addressed the Board with information on senior graduation requirements, Starmites will be preformed on March 3-5th, debate competition, Model UN, and mini-Thon activities.

Mr. Webber addressed the Board with information on PSAT scores, mini-Thon activities, prom committee meeting, and enviro-thon committee meeting information.

NOTICES AND COMMUNICATIONS – None

BOARD COMMITTEE REPORTS

Policy Committee Report – Mr. Merlie provided the Board with an update on the Policy Committee Meeting. The Committee is under review of the 900 series and moving toward review of the 700 series of policies

Technology Committee Report – Mr. Bear provided the Board with an update on the Technology Committee. The Committee is working with the administration on review of 16-17 budget, evaluation of Blackboard platform, and development of a summer student-intern program.

NEW BUSINESS

Mr. Bear made a motion, seconded by Mr. Varner, that the Board approves the agenda for February 16, 2016, with all corrections and addendums as indicated. **The motion passed unanimously.**

Mr. Winters made a motion, seconded by Mr. Merlie, that the Board approves item b, d, e, f, and g. in New Business. **The motion passed unanimously.**

b. Comprehensive Plan

That the Board approves the Comprehensive Plan and further authorizes the Administration to submit the plan to the Pennsylvania Department of Education.

d. Underwriter - Bonds and Refinancing of 2011 Bonds

That the Board approves RBC Capital Markets, LLC as the underwriter relating to the issuance of one or more series of bonds for new money and refinancing the 2011 bonds, and further authorizes Mr. Ulmer, as Business and Operations Manager, to execute the attached proposal.

e. Policies - First Reading

That the Board approves the First Reading of the of the following policies:

- Policy #333 - Professional Development
- Policy #341 - Benefits for Part-Time Employees
- Policy #901 - Public Relations Objectives
- Policy #902 - Public Relations Program

f. Educational Consultant Agreement

That the Board approves an agreement between South Middleton School District and Dr. Denise M. Robinson and Tech Vision, LLC, to provide special education services to a SMSD student, via Skype, at \$100.00/hr.

g. Personnel

Professional Employment

g.1. That the Board approves the employment of the following short-term professional substitute:

Name: Jessica M. Willhide, 1626 Terrace Ave, Carlisle, PA

Position: Short-Term Kindergarten Teacher (Replacing Melissa Vincent) - From approximately 3/1/16 through 6/1/16.

Salary: Bachelor's, Step 1 - \$43,508 (pro-rated)

Extra Duty - Athletics

g. 2 That the Board approves the employment of the following extra duty athletic positions for the 2015-2016 school year:

Name	Position	Step	Exp.	Uts.	Sal.	Long
Total						
Ryan Kimmel	Volunteer Asst. Softball Coach	-	-	-	-	-
Kelley Roberts	Asst. Var. Track Coach	1	1	15		
2,190	2,190					
Katherine Suwala	Asst. JH Track Coach	1	1	8.5		
1,241	1,241					

Return From Childrearing Leave

g. 3 That the Board acknowledges the attached letter from Sarah Deaven, sixth grade teacher at YBMS, that she will be returning from her childrearing leave of absence, effective February 29, 2016.

Classified

g.4 That the Board employs the following classified employees:

Name: Melissa J. Miller, 16930 Croghan Pike, Shirleysburg, PA

Position: District Office Secretary (Replacing Michele Marsico)

Starting Date: 2/16/2016

Rate: \$17.00/hr, 7.5 hrs./day/251 days/yr.

Name: Zachary D. Gump, 5375 Middlesex Rd., Carlisle, PA

Position: Long-Term Substitute for Secretary to the Director of Buildings/Grounds (Replacing Angie Vick)

Starting Date: Retroactive to: 1/19/2016

Rate: \$15.05/hr. 7.5 hrs./day

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Mr. Merlie made a motion, seconded by Mr. Varner, that the Board approves item c. in New Business. **The motion passed. (7 – yes, 1 – no)**

c. 2016-2017 School Calendar

That the Board approves the 2016-2017 school calendar (attached).

CITIZENS PARTICIPATION – None

ANNOUNCEMENTS & INFORMATION ITEMS

Dr. Moyer welcomed the Board and administration to stay for refreshments following the meeting. Dr. Moyer also invited the Board to attend the elected officials receptions at Allenberry on Monday, February 29th from 5pm-7pm.

ADJOURNMENT

Mr. Winters made a motion, seconded by Mr. Merlie, to adjourn the regular meeting at 7:27 p.m. **The motion passed unanimously**

**** The Board held an executive session from 7:35pm until 8:00pm for matters of labor relations.**

Respectfully Submitted,

Matthew Ulmer
Board Secretary